



The vision of the Construction Industry Council (CIC) is to drive for unity and excellence of the construction industry of Hong Kong.

The mission of CIC is to strengthen the sustainability of the construction industry in Hong Kong by providing a communications platform, striving for continuous improvement, increasing awareness of health and safety, as well as improving skills development.



## Manager - Information Technology, ERP

Job Ref. Id

**CIC\_101998**

Job Type

**Full Time**

Closing Date(Dd-Mm-Yyyy)

**04-10-2024**

### The applicant must possess

1. a recognized degree in Computer Science, Information Management, or IT relevant disciplines;
2. a minimum of 10 years' experience in the managerial level;
3. project Management Professional (PMP) certification;
4. certificates in (beneficial but not mandatory) Scrum Master, Design Thinking, etc;
5. past experience in ERP implementation covering finance, procurement, and HR operations;
6. track records in requirements acquisition, specification, system integration, rollout strategy, release management, risk & issues management, change management, resource allocation, and financial management;
7. sound knowledge in data governance, system architecture, system monitoring, and service management;
8. self-initiative with a willingness to outreach to the users to understand their needs and provide solutions to their operational pain points;
9. ability to inter-relate seemingly disconnected issues and provide turn-key solutions to resolve these issues;
10. skills and experience in leading a team of IT and business professionals to work with global and off-shore system integrators in development, system integration, system testing and system implementation;
11. excellent communication and negotiation skills and ability in vendor management; and

12. Good command of written and spoken English and Chinese.

*(Applicants who do not possess the required qualifications and/or experience may be considered for other positions within the organisation.)*

## Duties include

1. to lead and supervise a small team to oversee the various existing ERP systems and plan for the upgrade/replacement;
2. to select and implement systems/platforms such as ERP, HCMS, Sourcing, Student Information System, etc;
3. to oversee full project life cycle, including project planning, requirement study, solution design, system building, system testing, user training, system go-live, continuous support, etc;
4. to formulate the project team, including consultants, developers, etc, and work closely with the stakeholders to achieve the targeted results;
5. to outline an overall budget according to project requirements and track the costs and resources to deliver the project on time;
6. to review change requests based on risks, time, and costs;
7. to identify and mitigate potentials risks; and
8. to carry out any other duties as assigned from time to time by the Executive Director.

## Applications

The position is on a renewable fixed-term contract (subject to performance and operational needs) for a period of 2 years.

Please click the below “Apply Online” to complete the application form and upload the updated curriculum vitae, the results of English and Chinese Language obtained in public examinations, current and expected salary together with a covering letter stating one’s suitability for the job on or before **4 October 2024**.

For further details on CIC please refer to website: <http://www.cic.hk> (<http://www.cic.hk>).

All information provided by applicants will be treated in strict confidence and used for consideration in relation to the relevant post within the organisation. All personal data of unsuccessful applicants will be destroyed within two years from the date of the application deadline. Applicants who are not invited for an interview within 8 weeks may consider their application unsuccessful.

此文件關於招聘。如有需要索取此文件的中文版本，請致電 2100 9024 或以電郵 [hr@cic.hk](mailto:hr@cic.hk) 聯絡。



✓ Apply online ([https://apply5.lumessetalentlink.com/apply-app/pages/application-form?jobId=QBQFK026203F3VBQB688NV4NO-9104&langCode=en\\_GB](https://apply5.lumessetalentlink.com/apply-app/pages/application-form?jobId=QBQFK026203F3VBQB688NV4NO-9104&langCode=en_GB))